

A Technical Committee may be established under each component, in order to discuss implementation technical issues, to analyse and monitor programme implementation, to decide on how to manage new challenges and to share information. Programme managers and other technical staff from the institutions belonging to the Steering Committee will take part in the quarterly meetings. Extraordinary meetings will be organised if requested by one of the members.

Other relevant partners and donors shall be invited to both groups as observers and external experts could be invited if considered necessary. The implementing partners will assist both groups and will act as the Secretariat.

The implementing partners will be responsible of the day-to-day management of the agreements and the implementation of activities.

As part of its prerogative of budget implementation and to safeguard the financial interests of the Union, the Commission may participate in the above governance structures set up for governing the implementation of the action and may sign or enter into joint declarations or statements, for the purpose of enhancing the visibility of the EU and its contribution to this action and ensuring effective coordination.

5 PERFORMANCE MEASUREMENT

5.1 Monitoring and Reporting

The day-to-day technical and financial monitoring of the implementation of this action will be a continuous process, and part of the implementing partner's responsibilities. To this aim, the implementing partner shall establish a permanent internal, technical and financial monitoring system for the action and elaborate regular progress reports (not less than annual) and final reports. Every report shall provide an accurate account of implementation of the action, difficulties encountered, changes introduced, as well as the degree of achievement of its results (Outputs and direct Outcomes) as measured by corresponding indicators, using as reference the logframe matrix (for project modality). Indicators shall be disaggregated at least by income, when possible, and based on national definitions. All monitoring and reporting shall assess how the action is taking into account inequality reduction on gender and disability as required.

The Commission may undertake additional project monitoring visits both through its own staff and through independent consultants recruited directly by the Commission for independent monitoring reviews (or recruited by the responsible agent contracted by the Commission for implementing such reviews).

Roles and responsibilities for data collection, analysis and monitoring:

As part of its continuous evaluation, the Commission, via a service contract, may ensure a monitoring system relying on a structured data collection and information mechanism, using the data in the logframe as the baseline. The implementing partners will ensure cooperation and support to this monitoring, and commit to integrate the suggestions and indications issued. The monitoring system will integrate a learning mechanism that evaluates at intervals and allows progressive adjustments to the programme.

5.2 Evaluation

A mid-term or final evaluation may be carried out for this action or its components via independent consultants contracted by the Commission.

The mid-term evaluation may be carried out for problem solving and learning purposes, in particular with respect to ensuring that the action is on track for the national election and is ensuring sustainability to the activities implemented. The evaluation team should include expertise on gender equality-related issues and disability.

The final evaluation may be carried out for accountability and learning purposes at various levels (including for policy revision), taking into account in particular the fact that lessons learned from voter registration support could inform the implementation of other electoral support programmes in Africa.